

Position Use Matrix
Back of the House Operations

Position	Small (1-75)	Medium (76 – 199)	Large (200-399)	Ex Large (400 - 799)	Super Large (799+)	Remarks
Engineering Technician					*X	*With good support from DPW/IMWRF Management may elect to establish a NF-3 Maintenance Supervisor position
Maintenance Worker Supervisor			X	X	*X	*May establish position in lieu of Engineering Technician at the discretion of management, but may not have both positions
Project Manager				X*	X*	* This is a Limited Tenure position for special projects.
Operations Clerk				*X	*X	* Establishment of this position will be based on local management justification of workload
Maintenance Worker Leader		*X	*X	*X	*X	* Position authorized only if Leader is responsible for a minimum of three (3) Maintenance Workers/laborers and based on local management justification of workload.
Maintenance Worker	*X	X	X	X	X	* Requirements must be based on local justification.
Gardener			*X	*X	*X	* Requirements for this position determined by level of DPW support.
Laborer		X	X	X	X	
Materials Handler			*X	*X	*X	* 1 Materials Handler per 300 rooms not to exceed 4 total.
Vehicle Operator		*X	**X	**X	**X	* Authorized at Medium Operations with 100+ rooms. ** Assigned to Maintenance for control, but may support other departments.
Supply Clerk		*X	X	X	X	* Position authorized at 150+ rooms. In Medium Size Operations, position assigned to Housekeeping control. Position may operate under other departments.